

**AVONDALE BOROUGH  
COUNCIL MEETING  
DECEMBER 18, 2007**

**MEMBERS PRESENT:** Fred Bryan, Bob Cleveland, Russ Kilmer, Glenn Allen, Howard Thompson, Patrick Harrison, Pat Longen

**GUESTS PRESENT:** Glenn Diehl, Bill Romanelli, Jamie MacCombie, Tom Lowry, Jamie MacCombie, Pete Lau, Steve Babylon

After the Pledge of Allegiance, President Bryan called the meeting to order at 6:00 p.m.

**PUBLIC HEARING – PROPOSED 2008 BUDGET**

President Bryan opened up the Public Hearing for any comments on the proposed budget. There were no public comments.

**ADOPT 2008 BUDGET**

Russ Kilmer made a motion to adopt the 2008 budget, 2<sup>nd</sup> by Glenn Allen, motion carried.

**PUBLIC HEARING – 2008 TAX ORDINANCE**

President Bryan opened up the Public Hearing for any comments on the 2008 Tax Ordinance. President Bryan announced that there were no increases in the taxes. There were no public comments

**ADOPT 2008 TAX ORDINANCE**

Pat Longen made a motion to adopt the 2008 Tax Ordinance, 2<sup>nd</sup> by Howard Thompson, motion carried.

**PUBLIC HEARING – CHATHAM STREET PARKING**

**JESSE ROARK**

Mr. Roark said he is wondering why Chatham Street was made into a one way. Mr. Roark said it was a lot easier to back out of his driveway and go north on Chatham then it is to go south when Chatham Street was not a one-way. There are a lot more vehicles on Hoopes Alley because of the one way. Also, there needs to be something done about parking on the Chatham. There is no where for us to park. Making it a one way also messed up our mail. We have to move our mail boxes to the other side or we don't get our mail delivered.

Bob Cleveland said that this was all worked out with the post office prior to changing the Chatham Street into a one way. For some particular reason, it is not alright with the post office now. The mail carrier was in the office three or four times talking to the Secretary about the change and didn't have a problem. Also, he and Fred Bryan spoke to the postmaster a couple of times and it all was worked out ahead of time. Russ Kilmer said we need to look into permit parking because if people are having trouble parking next to their houses, there are too many people living in the houses. If we can not control the number of people living in the houses, maybe we can control the cars per house.

**STEVE FRYE**

Mr. Frye handed Council a copy of a map he drew of Chatham Street and gave the following report: There is only one mailbox on the 400 block of Chatham Street and it is located on the west side of the street. There are hardly any cars that park there and there is no problem with getting mail delivery.

On the 300 block of Chatham Street, there is a parking lot on the east side. If you switch the parking to the east side of Chatham Street you are going to block in the parking lot. There is no problem with mail delivery on this street.

On the 200 block of Chatham Street, mailboxes can not be moved to the west side because it is a solid concrete sidewalk. There is also a parking lot on this block and if you have parking only on the east side, you are going to have people blocking this parking lot.

The majority of the problem is on the 100 block of Chatham Street. The mail carrier can not access the last three houses that back up to Hoopes Alley. Instead of making all of Chatham Street no parking on the east side, just make it no parking on the west side and only on the 100 block of Chatham Street. The other solution is you can make it restricted parking during mail delivery hours. The mail is never delivered before 10:00 a.m. and never after 2:00 p.m. and there are very few cars there because people are working. This would be the simplest solution because you are really going to start having problems if you make Chatham Street parking on only one side.

President Bryan asked the Streets Committee to look into the parking on one side of Chatham Street and permit parking.

President Bryan closed the Public Hearings.

**EEMA REPORT**

Steve Babylon gave the following report:

**OPERATIONS REPORT**

Wastewater Treatment Plant Flows:

Total Monthly Flow	6,943,000 gallons
Daily Flows Min.	178,000 gallons
Daily Flows Max.	310,000 gallons
Daily Flows Avg.	231,000 gallons

**NEW GARDEN WEEKLY FLOWS (gpd)**

<b>WEEK</b>	<b>11/7 – 11/14</b>	<b>11/14 - 11/21</b>	<b>11/21 – 11/28</b>	<b>11/28 – 12/5</b>
<b>ROUTE 41</b>	41,623	43,501	40,671	44,500
<b>RAIL ROAD</b>	34,627	36,100	36,297	33,560

- Removed 6,000 gallons of sludge from Wastewater Treatment Plant
- Replaced dual backflow preventer and water meter for the plant.

**MAINTENANCE REPORT**

- There were two (2) PA One Calls.
  - 402 New Street (Nov 7)
  - 11 Miller Drive (Nov 15)
- There was one (1) Action Request forms received resulting in the following;
  - Installed new meter and new remote
    - 409 E. Third Street (Nov 1)

- Report of Low Pressure at 403 Thompson Street (Nov. 16)
- Reported water leak at 101 Henson (Nov. 28)

PROJECTED OPERATION & MAINTENANCE PLAN FOR JULY:

- Begin manhole inspections for Zone D.

WATER QUALITY REPORT:

Water System Flows

Total Well #1	3,076,900 gallons		
Total Well #2	795,500 gallons		
Total Monthly Flow	3,872,400 gallons		
Daily Flows Min. Well #1	61,300 gallons	Min. Well #2	11,600 gallons
Avg. Well #1	102,563 gallons	Avg. Well #2	26,516 gallons
Max. Well #1	139.500 gallons	Max Well #2	35,200 gallons

OPERATIONS REPORT

- Water quality met all regulatory and contractual requirements during the month.

MONTHLY GRIEVANCES:

There were no grievances for the month.

PERMIT VIOLATIONS: None

**BOROUGH SOLICITOR REPORT**

Glenn Diehl gave the following report

PYLE PROPERTY

Settlement was completed on December 13, 2007 and we were able to do so without going through a subdivision plan.

ENVIRO-AIR LAWSUIT

Arbitration is the first place you go in a lawsuit and it should take place sometime in February.

**BOROUGH'S ENGINEER REPORT**

Jamie MacCombie gave the following report

CHAPTER 94 REPORT

EEMA just received an approved planning module for New Garden Township, which should of come to the Borough. Apparently DEP must have approved the Chapter 94 revision. Mr. MacCombie said he would follow up to DEP.

FLASHING LIGHTS – AVONDALE FIRE COMPANY

The Borough should be receiving the permit plan anytime from PENNDOT. The Borough will have to approve the plan and then a permit will be issued by PENNDOT.

BOROUGH BUILDING

There is a potential funding source to get a grant for a new municipal building. Grant applications are due on March 28<sup>th</sup>.

**ZONING OFFICER'S REPORT**

Tom Lowry gave the following report:

**ZONING ORDINANCE UPDATE**

Waiting to hear from Council whether they want to approve the proposal for the zoning ordinance update. The update would be eligible for a matching grant and the out of pocket cost to the Borough is estimated to be about \$4,000. The Planning Committee will look into this matter.

**CELL TOWER**

The Borough received \$2,500 in escrow and now we can proceed with this project. Jeff Dolan is in charge of this project and he was sent a copy of a draft ordinance for his review. A plan will then be submitted for the Borough's review.

**89 W. STATE STREET**

Rob Walter's just got his roof done and he just received a permit to replace his boiler. Mr. Walter's is seeking bids to get his porch fixed and he is asking for another extension. Mr. Lowry said he doesn't have a problem with granting Mr. Walter's a six month extension.

**FINANCE COMMITTEE**

Fred Bryan gave the following report

**APPROVE BILLS TO BE PAID**

Fred Bryan made a motion to approve the bills to be paid, 2<sup>nd</sup> by Russ Kilmer, motion carried.

**APPROVE FINANCIAL STATEMENTS**

Fred Bryan made a motion to approve the finance statements, 2<sup>nd</sup> by Pat Longen, motion carried.

**APPROVAL OF MINUTES**

Pat Longen made a motion to approve the minutes from the Council Meeting on November 20, 2007, 2<sup>nd</sup> by Russ Kilmer, motion carried.

Russ Kilmer made a motion to approve the minutes from the Special Council Meeting on November 13, 2007, 2<sup>nd</sup> by Pat Longen, motion carried.

**EMERGENCY MANAGEMENT COORDINATOR**

Bill Shore gave the following report

Have been attending on-going training. Because there are changes in Council, the Emergency Operation Plan needs to be updated that is mandated by FEMA. Council will need to decide where to put the emergency operations center. If Council needs to approve decides they want to have it at the fire company, he will speak to the fire company to see if we can make the new fire house the emergency operations center, Council will need to approve it first. Russ Kilmer said the new fire house is the most logical place because they are equipped. Mr. Shore said AGREM is working on a mobile emergency operations center so that we could have two centers if necessary.

**HISTORICAL COMMISSION**

Patrick Harrison read a report that was submitted by Sali Cosford-Parker.

December 5<sup>th</sup> meeting cancelled due to member availability.

**Membership:**

- David Black resigned due to other commitments.
- Louise Langille has volunteered and needs Borough Council approval.  
Russ Kilmer made a motion to appoint Louise Langille as a member of the Historical Commission, 2<sup>nd</sup> by Howard Thompson, motion carried.

**PROJECT STATUS**

1. Standard Interview Form: A standard questionnaire has been developed to aid interviewers in the Resident Interview project. The Commission will review and approve at the January meeting.
2. Church Street Area Photography continues.
3. African American History outreach will restart after the holidays
  - a. Resident Interviews: scheduling will begin in January
  - b. Historical Records Digitization: no activity.
4. Third Street Bridge
  - a. The bridge has "Watch" status, meaning it could be reclassified should its traffic circumstances change. The Commission will be contacting the Borough to identify any plans that may be being considered or in place for preserving the bridge should traffic patterns change as a result of the Church Street area development.
5. Avondale Historic Symbol
  - a. Commission members are playing with drawing pencils and crayons.

Next meeting is scheduled for January 9, 2008

**PERSONNEL COMMITTEE**

Bob Cleveland gave the following report

**COUNCIL VACANCY**

In January there will be a two year Council position opening. The Personnel Committee has met and will make a recommendation at the Reorganization Meeting on January 7th.

**STREET AND STREET LIGHTS COMMITTEE**

Howard Thompson gave the following report

1. The Pedestrian signs were taken in for winter. Will be put back in the spring.
2. Street sign was fixed at Third and Pennsylvania Avenue. Ordered new Pennsylvania Avenue sign.
3. Dominick completed the storm drains at 2<sup>nd</sup> & Chatham Streets. Left the barriers up so the cement can cure.
4. State Street Bridge deck has been completed. Dominick had the seams were sealed around the black top so the water won't get in.
5. Crosswalk strips will be done in the spring.
6. Dominick filled potholes on Thompson and Third Street.

**WATER AND SEWER COMMITTEE**

Russ Kilmer gave the following report

**409 HENSON STREET**

The Committee had a complaint from the resident at 409 Henson Street that the water bill was too high and that there were only two people living in the house. EEMA took the water meter out and replaced it with a new meter. The old meter was sent out for calibration and it actually came back that the meter was reading low. The resident actually owes more money than they thought. The Secretary sent a letter to the resident advising them of the amount that was owed to the Borough.

**PUBLIC SAFETY COMMITTEE**

Russ Kilmer gave the following report

**PARKESBURG POLICE CONTRACT**

Parkesburg Borough will be charging \$54.20 per hour for police protection and the committee would like to make a recommendation to Council to approve this amount. Russ Kilmer made a motion to approve Parkesburg Police hourly rate of \$54.20 for 2008, 2<sup>nd</sup> by Pat Longen, motion carried.

**KARPC – LETTER OF INTENT**

Received a letter from New Garden Township, who is representing the Kennett Area Regional Planning Commission, and they are taking the lead in studying the possibility of a regional police department. New Garden Township is asking Avondale to sign a Letter of Intent if we are interested in the study. Russ Kilmer made a motion to send the Letter of Intent to New Garden Township at no cost to the Borough, 2<sup>nd</sup> by Pat Longen, motion carried.

**PROPERTY AND EQUIPMENT COMMITTEE**

Russ Kilmer gave the following report

**BOROUGH BUILDING HEATING SYSTEM**

There is a problem with the heating system. The back office area is cold and the front office gets extremely hot. The Committee is recommending having a heating company come in and deflect some of the heat from the front office to the back office. Russ Kilmer made a motion to have the heating system evaluated and approve up to \$1,000.00 to have the heating system repaired, 2<sup>nd</sup> by Pat Longen, motion carried.

**NEW BUSINESS****HOWARD THOMPSON**

Bob Cleveland said he would like to thank Howard for all the years he has given to Council and especially for coming back for these 18 months. All of Council agreed and thanked him for his time and service to the Borough. Mr. Thompson thanked Council for their cooperation and said he enjoyed it very much.

**ANNOUNCEMENT**

President Bryan made the following announcements:

- Holiday Trash Pick up is Saturday, December 22<sup>nd</sup> instead of December 25<sup>th</sup> and on Saturday, December 29<sup>th</sup> instead of January 1<sup>st</sup>.
- The Council meeting scheduled for January 15<sup>th</sup> is cancelled. The Council meeting will be held on January 22<sup>nd</sup>.
- Reorganization meeting will be held on January 7, 2008.
- There will be an executive session after this meeting to discuss legal and personnel issues.

Russ Kilmer made a motion to adjourn the meeting at 7:15 p.m., 2<sup>nd</sup> by Bob Cleveland, motion carried.

Respectfully submitted,

Becky Brownback  
Borough Secretary