

**AVONDALE BOROUGH  
COUNCIL MEETING  
August 19, 2008**

**Members Present:** Fred Bryan, Glenn Allen, Bob Cleveland, Steve Frye, Patrick Harrison  
Sali Cosford Parker    **Absent:** Pat Longen

**Guests Present:** Mayor Howell, Glenn Diehl, Jamie MacCombie, Dave Friedman, Bill Reilly, Nick Fabbriatore, Tom Lowry, Jerry Poe, Larry Steele, Bill Shore, Tony Crognale

After the Pledge of Allegiance, President Bryan called the meeting to order at 6:00 p.m.

**EEMA REPORT**

Bill Reilly gave the following report:

**OPERATIONS REPORT FOR MAY**

Wastewater Treatment Plant Flows:

Total Monthly Flow	5,766,000 gallons
Daily Flows Min.	120,000 gallons
Daily Flows Max.	301,000 gallons
Daily Flows Avg.	186,000 gallons

**NEW GARDEN WEEKLY FLOWS (gpd)**

<b>WEEK</b>	<b>6/25 – 7/2</b>	<b>7/2 – 7/9</b>	<b>7/9 - 7/16</b>	<b>7/23 – 7/30</b>	<b>7/30 – 8/6</b>
<b>ROUTE 41</b>	Out of Service	Out of Service	Out of Service	Out of Service	Out of Service
<b>RAIL ROAD</b>	50,000	50,000	51,804	56,190	67,363
<b>Total</b>	50,000	50,000	51,804	56,190	67,363

**Total New Garden Average Flow for the Month: \*Out of service for construction and flushing.**

- Removed 30,000 gallons of sludge from Wastewater Treatment Plant.
- Installed New Effluent Sampler
- Completed 1 Pa One call:
  - Route 41 and Ellicott Avenue
- Completed 0 Water Action Forms

**MONTHLY MAINTENANCE REPORT**

- A new cost of \$641.33 is shown in attachment B for the installation of new electric for the ISCO sampler purchased by the Borough earlier this year.

**WATER QUALITY REPORT:**

<b>Water System</b>		<b>Well #1</b>	<b>Gallons/Day</b>	<b>Well #2</b>	<b>Gallons/Day</b>
<b>Total Well #1</b>	2,516,000	Minimum	25,100	Minimum	9,300
<b>Total Well #2</b>	615,900	Maximum	163,300	Maximum	35,300
<b>Total:</b>	3,131,000	Average	83,867	Average	20,530
<b>Avg. gpd</b>	104,397				

**OPERATIONS REPORT:**

- We met all water qualities with no (0) violations

**PERMIT VIOLATIONS:**

No permit violations for the month.

**QUARRY WATER STUDY**

Pete Lau said BSC Labs recommends doing a New Source Testing, which is a complete analysis of the quarry water at a cost of \$3,000.00. Sali Cosford Parker made a motion to do the water study as presented for up to \$3,000, 2<sup>nd</sup> Bob Cleveland, motion carried. Mr. Lau said we should have all analysis by the next Council meeting.

**BOROUGH SOLICITOR'S REPORT**

Glenn Diehl gave the following report:

**NUISANCE REGULATION**

Waiting on input from Council. The Housing Committee is focusing on what needs to be done with this regulation.

**RESOLUTION #2008-07 – MUSHROOM EXPRESS**

Patrick Harrison made a motion to approve Resolution #2008-07, 2<sup>nd</sup> by Bob Cleveland, motion carried. Glenn Diehl said once conditions are met by the applicant, Jamie MacCombie will review the plans and certify that they comply with everything is on the resolution. Mr. MacCombie said after they comply, the applicant will need to record the plans and establish an escrow account. Once the plans are recorded and escrow account is established, the applicant will need to apply for a grading permit and a building permit. Tom Lowry said he needs two sets of architectural plans for the building permit application. Jamie MacCombie said he will review the grading permit application

**WATER AND SEWER REGULATIONS**

Working with Jamie MacCombie's office to get this completed.

**CELL TOWER**

Tom Lowry said the Borough does not have a good cell tower ordinance and this lets people come in a do what they want and recommends to Council to consider adopting a new ordinance. Mr. Lowry said he forwarded to Council a proposed ordinance for adoption. After some discussion, Council tabled this issue until next week's meeting.

**BOROUGH ENGINEER'S REPORT**

Jamie MacCombie gave the following report:

**I & I STUDY**

This is ongoing until all the improvements are done.

**FLASHING LIGHTS – FIRE COMPANY**

Met with Mr. Wilkinson and he agreed to install the flashing lights at his expense. There was no timeline given.

**DCED GRANT – WATERLINE REPLACEMENT ON STATE STREET**

They are right on track with getting the plans to the County by September for their review. After the County approves the plans, we will be ready to go out to bid for this project

**EAST PENN RAILROAD**

Have not heard anything from DEP regarding the stormwater management at the site. Bill Shore said he made a couple of phone calls to the Federal Railroad Administration regarding the tank cars sitting on the rails outside of the site that are not secured. Mr. Shore said he will keep everyone updated as soon he finds out some information.

**WILKINSON PROJECT**

Instructed Mr. Wilkinson that a water plan needs to be submitted for the project. Received from Bill Romanelli a planning module exemption request to be signed by the Borough. Mr. MacCombie said he is confused because he doesn't have a plan from Wilkinson and he wants to see a plan before recommending signing the exemption.

**WATER LINE TESTING – AQUA PENNSYLVANIA**

Aqua Pennsylvania has agreed to test the Borough's water pressure and run an analysis of the Borough's water supply for serving Wilkinson in the future. Mr. MacCombie said Aqua will be in the Borough tomorrow and handed out a map of where they will be testing. The design for the well head protection will be done by Mr. MacCombie's office by mid October.

**NEW BOROUGH OFFICE BUILDING**

The Borough did not get the grant, but there are three more times we can apply this year. There are other rounds to apply in September, October and December.

**ZONING OFFICER'S REPORT**

Tom Lowry gave the following report:

**ZONING ORDINANCE UPDATE**

Still waiting on direction from Council on updating the ordinance.

**STRIP MALL – ACE CLEANERS**

Electrician is still working in the cleaners. The owner is changing the two handicapped sidewalk ramps and re-striping the parking lot.

**FINANCE COMMITTEE**

Glenn Allen gave the following report:

**APPROVE THE BILLS TO BE PAID**

The committee reviewed the bills to be paid and recommend Council's approval. Glenn Allen made a motion to approve the bills to be paid, 2<sup>nd</sup> by Bob Cleveland, motion carried.

**APPROVE FINANCIAL STATEMENTS**

The committee reviewed the financial statements and recommend Council's approval. Glenn Allen made a motion to approve the financial statements, 2<sup>nd</sup> by Sali Cosford Parker, motion carried.

**2009 BUDGET**

The Treasurer put a copy of last years budget in Council's inboxes and this is just a reference, it is not what it is going to be. Please mark it up and submit your proposed budget numbers to the finance committee by the end of August.

**APPROVAL OF MINUTES**

Pat Longen made a motion to approve the minutes from July 15, 2008 and July 22, 2008 Council meetings, 2<sup>nd</sup> by Sali Cosford Parker, motion carried.

**MAYOR'S REPORT**

Mayor Howell gave the following report:

**BOROUGH BUSINESS SIGN GRANT STATUS - \$10,000**

We have ordered five gateway signs to put up at each entrance into the Borough. We received two quotes and the lowest quote was from Compu Sign. Mayor Howell passed around the drawing of the sign to everyone.

**LED LIGHTS GRANT STATUS**

Received the contract from DCED. The contract needs to be signed by the President and Vice President and sent back to DCED. Mayor Howell and Bill Shore met with Pennsbury and New Garden Township and they have agreed to bid the project and both have agreed to split the cost of the bidding process. The lights will have a 4 hour battery back up.

**FALL FESTIVAL**

The Fall Festival will take place on Saturday, October 18<sup>th</sup> from 10:00 a.m. until 2:00 p.m. We need volunteers.

**INSURANCE SERVICES OFFICE**

The ISO is lowering the Borough's rating to a 6/7 and if the insurance companies pick up on it, the residents' homeowner's will go up.

**EMERGENCY MANAGEMENT COORDINATOR**

Bill Shore gave the following report:

**AGREM**

AGREM has changed their bylaws and asked Council to review them.

**NIMS**

Council needs to be trained on the 800, 700, 100 and 200 levels so that we don't have any trouble getting grants from PEMA or FEMA. All courses can be taken on-line.

**FALL FESTIVAL**

Will have a table at the Fall Festival and am looking for a sponsor to raffle off some backpacks and first aid kits. The total cost for the backpacks is \$152.26 for 28 first aid kits and 6 backpacks. Jamie MacCombie agreed to sponsor this raffle.

**HISTORICAL COMMISSION**

Sali Cosford Parker gave the following report:

The Historical Commission met on August 6, 2008. We discussed both an historical atlas and an historical index. We thought we had to do both, but all we really need to do is the historical atlas. The historical atlas will identify historical structures and historical structures are defined as anything 50 years or older. The atlas will require a significant amount of effort of the historical commission. Malvern's took about 12 to 18 months with five people. We will look at the index after we accomplish the atlas.

During the Fall Festival we are going to have a tent that has information about the Historical Commission so that we can attract some attention and some cooperation. In addition to that, we had a surprising number of people volunteering historical artifacts and photographs and we really need to have a secured display location for this stuff and a tent is not going to do it. A lot of these artifacts are rare and fragile especially in the case of photographs and anything that is glass. Sali Cosford made motion that the Council's chambers here in the Avondale Borough Building be reserved for the Avondale Historical

Commission's display of the historical artifacts and photographs during the Avondale Fall Festival beginning with the upcoming festival, which is October 18<sup>th</sup> of this year.

President Bryan said there is a conflict with that because the Fall Festival Committee already has reserved the building and it should be discussed with the Fall Festival Committee. After much discussion on the use of the Borough Building during the Fall Festival, this issue was tabled until the next Council meeting. Glenn Allen suggested both the Historical Commission and the Fall Festival Committee meet and work out this conflict. (The entire discussion is on tape and can be reviewed at the Borough office)

### **BUILDING COMMITTEE**

President Bryan said Jamie MacCombie reported the grant for a new building has been turned down and we are going for other grants.

Bob Cleveland said we have reached a point with this building on whether we are going to decide to pursue the grants and if we really need a new building. Mr. Cleveland said his opinion of a new building has changed because we can't even take care of the streets in town and we would have to spend \$60,000 or \$80,000 of taxpayers' dollars in engineering fees even if we received a grant. Mr. Cleveland said he is questioning whether a new building is a priority. Council discussed this issue and concluded that this was not a priority at this time and informed Jamie MacCombie to stop pursuing a grant for a new building.

### **STREET & STREET LIGHTS COMMITTEE**

Bob Cleveland gave the following report:

1. Chatham Street from Fourth Street to First Street & East Second Street from Pennsylvania Avenue to James Watson Park were tarred/chipped last Friday. Martin Paving did a professional job. There were a number of positive comments from residents.
2. Dominick repaired the section of Miller Drive at the entrance to the reservoir lane, and the resident who was concerned is satisfied.
3. The drain pipe on the southwest corner of Fourth & Chatham Streets near 320 Chatham Street is still a concern for the resident who made the initial complaint. The Streets Committee is discussing a solution.
4. Streets Committee has spoken with the Public Safety Committee to discuss additional traffic calming measures on Pennsylvania Avenue where the "Yield to Pedestrians" signs are located.
5. When the State Street Bridge was resurfaced the section of the resurfacing in the center where the resurfacing meets was not sealed. Becky contacted the contractor and will do the sealing within the next two weeks.
6. The Committee has spoken to the Borough Engineer regarding a survey and study of the Borough streets as to their condition. To be included in the report will be reconditioning, resurfacing, reconstruction, and the cost of repairs.

### **WATER & SEWER COMMITTEE REPORT**

Bob Cleveland gave the following report:

#### **WATER METER UPGRADE**

The committee met and we have a proposal to upgrade all 321 meters in the Borough. At the July 22<sup>nd</sup> Water and Sewer Committee meeting, HD Supply and Waterworks gave a presentation and showed the meters. Through EEMA's efforts and especially Michelle's efforts, HD Supply and Waterworks gave us a substantial discount on the meters and on the software. HD Supply and Waterworks would allow the Borough to purchase the meters over a period of time rather than at once. EEMA will be upgrading the meters and Pete Lau said they could replace roughly 200 or so meters by the end of the year. EEMA will be charging between \$85.00 and \$100.00 per meter for installing the meters. The total cost to upgrade all 321 meters with the software and installation is \$75,065.00. The understanding from the Finance

Committee is that these funds are available. Bob Cleveland made a motion to approve \$75,065.00, to purchase the meters, which will include installation and software, 2<sup>nd</sup> by Steve Frye, motion carried.

#### WWTP ODOR COMPLAINT

Received a complaint regarding the odor at the plant and the committee met and unanimously agreed that EEMA continue with the remedies that they have proposed. Pete Lau said they have modified their procedures to try and satisfy all concerns.

#### STORM DRAIN MANAGEMENT-CLEANING

The committee is coming up with a program for a time of year and a procedure to clean the storm drains every year.

#### 411 CHATHAM STREET

The resident was charged for 10,000 gallons and the meter reads 100 gallons and there is a lot going on with this. The Water and Sewer Committee is recommending they billed for the 100 gallons. Water meters are going to be upgraded soon and the committee feels it is best to bill for what the reading is on the meter at this particular time. Bob Cleveland made a motion to bill 411 Chatham Street for 100 gallons, 2<sup>nd</sup> by Glenn Allen, Sali Cosford Parker-nay, Patrick Harrison-yea, Steve Frye-yea, Fred Bryan-yea, motion carried with a 5-1 vote.

#### PUBLIC SAFETY COMMITTEE

Glenn Allen gave the following report:

##### POLICE ACTIVITIES

There were 50 incidents, 60 traffic violations, and one parking violation for the month of July. They are still on their summertime hours.

##### POLICE AGREEMENT

The agreement will be postponed until next week because there are still some questions that need to be answered.

#### PROPERTY & EQUIPMENT COMMITTEE

Steve Frye gave the following report

##### BOROUGH BUILDING MAINTENANCE

Would like to start painting the Borough building around the beginning of September. Need someone to pick out the paint color and we also need volunteers.

##### CELL TOWER

The committee will meet with Tom Lowry to discuss the cell tower ordinance.

#### HOUSING COMMITTEE

Sali Cosford Parker gave the following report:

The Housing Committee has met a few times and what we are in need of some research on ordinances and definitions for housing and we need Glenn Diehl for that. Sali Cosford Parker made a motion for the Housing Committee to use Glenn Diehl to help the committee in researching issues, drafting definitions, and language so that we can make appropriate recommendations to Council. President Bryan said it was already decided at a past Council meeting that the committee can use Glenn Diehl or Tom Lowry for whatever help was needed. Tom Lowry asked to be copied on all correspondence. Ms. Cosford Parker agreed.

**OLD BUSINESS**

**ZONING HEARING BOARD VACANCY**

President Bryan announced that there is still a vacancy on the Zoning Hearing Board.

**ANNOUNCEMENT**

President Bryan announced that there will be an executive session to discuss legal and personnel matters.

Bob Cleveland made a motion to adjourn the meeting at 7:25 p.m., 2<sup>nd</sup> by Sali Cosford Parker, motion carried.

Respectfully submitted,

Becky Brownback  
Borough Secretary