

**AVONDALE BOROUGH
COUNCIL MEETING
November 18, 2008
6:00 P.M.**

Members Present: Fred Bryan, Glenn Allen, Bob Cleveland, Pat Longen, Steve Frye, Patrick Harrison, Sali Cosford Parker

Guests Present: Mayor Howell, Glenn Diehl, Jamie MacCombie, Bill Reilly, Nick Fabbriatore, Pete Lau, Michelle Steele, Joe Riper, Bill Romanelli, Charles Wilkinson, Faith Shore, Bill Webb,

After the Pledge of Allegiance, President Bryan called the meeting to order at 6:00 p.m.

EEMA REPORT

Bill Reilly gave the following report:

OPERATIONS REPORT FOR MAY

Wastewater Treatment Plant Flows:

Total Monthly Flow	6,745,000 gallons
Daily Flows Min.	121,000 gallons
Daily Flows Max.	321,000 gallons
Daily Flows Avg.	218,000 gallons

NEW GARDEN WEEKLY FLOWS (gpd)

WEEK	9/24-10/01	10/01-10/08	10/08-10/15	10/15-10/22	10/22-10/29	10/29-11/05
ROUTE 41	13,637	13,740	28,731	64,196	48,839	43,274
RAIL ROAD	47,396	46,574	47,353	42,313	44,143	41,199
Total	60,033	60,314	76,084	106,509	92,982	84,473

WWTP Production

- Completed 5 (five) Pa One calls
 - W. State Street
 - 4 Gap Newport Pike
 - 2 Pennsylvania Avenue
 - 5 Baltimore Pike
 - Corner of Pennsylvania Avenue and 6th Street

- Completed 1 (one) Water Action Form - 311 Church Street

WATER QUALITY REPORT:

Water System		Well #1	Gallons/Day	Well #2	Gallons/Day
Total Well #1	2,364,300	Minimum	3,800	Minimum	6,200
Total Well #2	563,900	Maximum	130,700	Maximum	32,500
Total:	2,928,200	Average	76,268	Average	18,110
Avg. gpd	94,458				

OPERATIONS REPORT:

- We met all water qualities with no (0) violations.
- We continued the water meter upgrade program.

PERMIT VIOLATIONS:

No permit violations for the month.

WATER METER UPGRADE

Nick Fabbriatore gave the following report:

As of October 31, 2008, 113 water meters have been installed. We have prepared a list of properties that have been tagged at least twice. EEMA asked the Borough to send out a letter to those residents. After some discussion, Pat Longen made a motion to send a letter to the addresses provided by EEMA, stating that the owners have until November 30th to respond or their water will be shut off on December 3rd, and charge \$85.00 for landlords who do not respond, 2nd by Bob Cleveland, motion carried.

EASTERN PENNSYLVANIA WATER POLLUTION CONTROL OPERATORS ASSOCIATION MEETING (EPWPCOA)

The EPWPCOA meeting is on November 21st at 10:00 a.m. to finalize the arrangements.

BOROUGH SOLICITOR'S REPORT

Glenn Diehl gave the following report:

FEE RESOLUTION FOR SUBDIVISION AND LAND DEVELOPMENT

Will circulate the fees by e-mail to the Planning Committee for their review.

GIS CONSORTIUM PROGRAM

Working with Jamie MacCombie to put together a list of the things for the program. One thing that is important is to take the stormwater stuff that we have in electronic form and convert to the GIS system.

GRANT APPLICATION

There is a grant application due on December 12, 2008. A good project would be to get involved in stormwater, particularly in the First Street area. This is where a lot of the streets go into the drains and we can work up through the town with something to connect to when we do the revitalization projects. Council agreed to proceed with the stormwater application.

BOROUGH ENGINEER'S REPORT

Jamie MacCombie gave the following report:

WILKINSON PROJECT / THOMPSON/BROWN SECTION – 58 UNITS

Reviewed the final plans and issued a letter on November 10, 2008. For the most part, the project is in compliance with the regulations of the Borough and with the conditions. There are a couple of minor issues that were noted in the letter with regards to lighting and landscaping.

Bill Romanelli said he wanted to update everyone on what is going on with the Wilkinson project. Everyone is well aware of the financial market, but Wilkinson's lender is still offering to finance this project by the end of November so this is why final approval is important. Final approval comes with the funding to start the I & I work and move forward with the well head protection for the Borough. Wilkinson knows that the financial situation is not the Borough's issue, but it is something we have to deal with. Recently, a revised resolution was sent to Mr. MacCombie and we believe it is very close to the items that are changing. One of the items the funder is requesting is to have some smaller units. The zoning ordinance states a minimum 1700 square feet. We are thinking with energy and people wanting

smaller houses, we believe we should have at least one or two units at 1500 square feet with the average still being 1700 square feet.

Mr. MacCombie said Wilkinson is asking for things they would like to do when they move forward, but it does not affect this approval pending before Council. Right now, the ordinance says it has to be 1700 square feet and it can not be less until you have an ordinance that changes it. They are not asking to change it at this time.

Mr. Romanelli said another issue is the basins on Church Street. They would like to be able to utilize the basins on the original plan for the Quarry operations if they are necessary. As we take the quarry down, it might be necessary to pipe stormwater over to those basins and use both of them. When we get done the land development plan for the quarry, Mr. MacCombie's office would still have the ability to reevaluate the plan and see if they are still adequate for the development and see if modifications need to be made. Mr. MacCombie said he doesn't have any comments because he has not reviewed this plan.

Mr. Romanelli said another issue is that they would like to add some additional commercial area to the quarry section. Currently, the front of the quarry is zoned commercial and we would like to push that line back to accommodate a more viable shopping center. This may need some changes to the zoning ordinance, but at this time we are just looking at the line. We will look at the plan in more detail and share it with the Borough to see what would be best suited for that property.

Mr. Romanelli said because of the delay, we are asking that the sewer payments be pushed back for six months since the construction has not started yet. In exchange for this, Wilkinson will pay for one half of the water meter installation, which is \$35,000. Wilkinson will also pay to install the flashing lights on Route 41 at the fire house.

Mr. Romanelli asked if there were any comments or questions on any of the items he discussed. As Mr. MacCombie mentioned, these items do not directly affect the approval of the Brown/Thompson section, we just wanted to get Council's feedback on these issues.

Glenn Diehl said Wilkinson needs two approvals to do what they want to do. The one we are talking about now is only the subdivision and development part which deals with the physical improvements to the ground, water, sewer, stormwater and that sort of thing. Wilkinson will have to come back for the floor area size of the unit component which is a zoning use issue and will be dealt with later. The resolution which Council will see on Friday will have in it a reference authorizing the plan with the understanding that maybe there will be zoning amendments. All of the things in the engineer's letter will be in the resolution that we will present at next Tuesday's meeting. This is achieving a subdivision and land development approval of the Brown/Thompson piece and it is making some amendments to what was already granted for the whole project.

BOG TURTLE SURVEY

We received a bog turtle clearance and we will be getting official concurrence from Fish and Wildlife.

WATERLINE REPLACEMENT ON STATE STREET

The County approved all the documents and the project will go out to bid in January with regard to the water installation.

SERVPRO

Herb MacCombie has a meeting with the owner tomorrow morning regarding the correction of the paving problem.

FINANCE COMMITTEE**APPROVE THE BILLS TO BE PAID**

Glenn Allen made a motion to approve the bills to be paid, 2nd by Pat Longen, motion carried. Council discussed changing the way the bills are processed and the Finance Committee will meet to discuss this matter.

APPROVE FINANCIAL STATEMENTS

Steve Frye made a motion to approve the financial statements, 2nd by Pat Longen, motion carried.

2009 BUDGET – ADOPTION

Glenn Allen made a motion to adopt the 2009 Budget, 2nd by Patrick Harrison, motion carried.

APPROVAL OF MINUTES

Pat Longen made a motion to approve the minutes from October 21, 2008 and October 28, 2008 Council meetings, 2nd by Sali Cosford Parker, motion carried.

MAYOR'S REPORT

Mayor Howell gave the following report:

BOROUGH BUSINESS SIGN GRANT STATUS - \$10,000

The signs have been installed and will work on closing out the grant.

LED LIGHTS GRANT STATUS

New Garden Township currently has their engineer doing the bid documents.

HISTORICAL COMMISSION

Sali Cosford Parker gave the following report:

Attended the GIS Conference and found out from some of the vendors that we can build database elements into the database that will be built for the Borough and the Historical Commission can do this separately. The Historical Commission information like the indexing and the preservation indexing will be part of the entire Borough database.

The Historical Commission will be splitting up the town in terms of areas at the next meeting and start the preservation indexing. We will be looking at each structure in the Borough and determining the age and from preservation perspective is anything over 50 years. There will be a determination based on the Department of Interior's criteria for historic significance to the locale.

Patrick Harrison is the Historical Commission's program person and he has been diligently working on programs for Historical Commission to sponsor over the next year. The first one will be on December 12th. Ms. Cosford Parker handed out a flyer on the event.

PERSONNEL COMMITTEE

Bob Cleveland gave the following report

1. The Borough is required under the new Open Records Law to appoint an Open Records Officer. Bob Cleveland made a motion to appoint Becky Brownback as the Open Records Officer, 2nd by Steve Frye, motion carried.

2. Sali Parker circulated to Council by e-mail a Council process proposal plan dealing with some suggestions, procedures, and policies and he believes there are portions of the plan that warrant discussion and suggests the Personnel Committee meet with Ms. Parker and report back. Council agreed.

PUBLIC SAFETY COMMITTEE

Glenn Allen gave the following report:

POLICE ACTIVITIES

It is the fall and the Police hours have been cut back to approximately 72 hours per month. There was an issue brought up at last months meeting regarding vehicles not stopping for school buses on State Street. Contacted Chief Sheller and the officer's have been monitoring the bus stop area.

PROPERTY AND EQUIPMENT COMMITTEE

Steve Frye gave the following report:

FALL FESTIVAL COMMITTEE – USE OF BOROUGH HALL

Steve Frye made a motion that the Fall Festival Committee has the use of the Borough Hall for their annual Fall Festival activities from the Wednesday before the festival through the Sunday after the Fall Festival, 2nd by Pat Longen, motion carried.

NEW GARDEN LIAISON COMMITTEE

Fred Bryan gave the following report:

NEW GARDEN TOWNSHIP REQUEST – FEASIBILITY STUDY

Pat Longen made a motion to give Jamie MacCombie approval to answer New Garden Township's request for a Feasibility Study at New Garden Township's expense, 2nd by Bob Cleveland, motion carried.

PARKS/ENVIRON & COMPOSTING COMMITTEE

PARK SIGN

The Committee would like to appropriate up to \$800.00 for a new park sign for the Thompson/Brown re-dedication of that portion of Watson Park, 2nd Sali Cosford Parker, motion carried.

HOUSING COMMITTEE

Sali Cosford Parker gave the following report:

Due to the work load that our Solicitor has, we still do not have the draft of the new language for definitions within occupancy housing. Tom Lowry is going to furnish the Housing Committee with a list of things he can enforce and a manner in which they can be enforced until we can get the definitions drafted.

OLD BUSINESS

YOUTH COUNCIL PROGRAM

Patrick Harrison said since he will be leaving Council effective December 1st, he won't have time to move on with this project. Mr. Harrison said he was hoping someone else would take it over because it would be beneficial to the Borough. Sali Cosford Parker said she is willing to take on this project.

EAST PENN RAILROAD

President Bryan said he stopped the letter that was approved at the last meeting regarding the rail cars because he found out the rail car did not contain ethanol. Council's prior motion was rescinded.

NEW BUSINESS**NEWSLETTER ITEMS**

President Bryan said all newsletter items should be sent to the Secretary by December 5th. Sali Cosford Parker said she saw a newsletter from Concord Township and past it on to President Bryan. Ms. Cosford Parker said the newsletter comes out seasonally and contains: what is going on in Council, what Council is discussing, what things were coming up, what things have past, and it is a good communication tool for the residents and asked if we could do something similar. President Bryan asked how much a newsletter like that would cost. Ms. Cosford Parker said she is not asking for a full colored newsletter, but is asking if we could include Council information or Council news because right now we really don't. President Bryan said that is up to Council to make that decision, but the minutes are posted on the website and all that information is there. Ms. Cosford Parker said she will share the newsletter from Concord Township with everyone and get their feedback.

DECEMBER COUNCIL MEETINGS

Council agreed to have the meeting on December 16, 2008 and cancel the meeting on December 23, 2008.

PATRICK HARRISON – RESIGNATION

President Bryan announced that Patrick Harrison submitted a resignation letter due to the fact that he is moving out of the Borough. Pat Longen made a motion to accept Patrick Harrison's resignation letter, 2nd by Bob Cleveland, Glenn Allen-yea, Sali Cosford Parker-nay, Steve Frye-yea, Fred Bryan-yea, motion carried with a 5-1 vote.

COUNCIL WENT INTO EXECUTIVE SESSION AT 7:20 P.M. TO DISCUSS LEGAL MATTERS.

PRESIDENT BRYAN BROUGHT THE MEETING BACK TO ORDER AT 8:30 P.M.

COPIER PURCHASE

Bob Cleveland made a motion to ratify the purchase of a copier for \$5,533.00, 2nd by Steve Frye, motion carried. This was purchased under Co-Stars - State Contract.

Steve Frye made a motion to adjourn the meeting at 7:45 p.m., 2nd by Bob Cleveland, motion carried.

Respectfully submitted,

Becky Brownback
Borough Secretary