

**AVONDALE BOROUGH  
COUNCIL MEETING  
October 21, 2008  
6:00 P.M.**

**Members Present:** Fred Bryan, Bob Cleveland, Pat Longen, Steve Frye, Patrick Harrison, Sali Cosford Parker    **Absent:** Glenn Allen

**Guests Present:** Mayor Howell, Glenn Diehl, Jamie MacCombie, Bill Reilly, Nick Fabbriatore, Pete Lau, Rob Walters, Bill Romanelli, Bob Hotchkiss, Rich Wannamacher, Tim Stephens, Rachel Pilgren

After the Pledge of Allegiance, President Bryan called the meeting to order at 6:00 p.m.

**PUBLIC COMMENT**

**ROB WALTERS**

Mr. Walters said there is a situation that concerns him with the school buses that stop in front of his building at 89 W. State Street. Several times a week there are vehicles that are traveling west on State Street that drive through the school bus lights when the lights are flashing and it seems to be getting worse. It seems to be the vehicles that are turning left off of Pennsylvania Avenue onto State Street and are going at a rather rapid speed. This is a grave concern for the children and something needs to be done. Patrick Harrison asked if this is something that is happening in the afternoons or the morning. Mr. Walter's said it is usually in the afternoons between 2:30 p.m. and 4:15 p.m. Council discussed this matter and they will monitor the school bus stop and also notify the Parkesburg Police.

**BOB HOTCHKISS – CEO SCCEMS MEDIC 94**

This is our 25th year for providing services to the Southern Chester County region and we appreciate Avondale Borough's support. Our goal is to ask all the municipalities to support us with a tenth of a mill and we are hoping to get the same support from Avondale in next year's budget. Mr. Hotchkiss presented Council with a plaque of appreciation for the support that Avondale Borough has given over the years.

**EEMA REPORT**

Bill Reilly gave the following report:

**OPERATIONS REPORT FOR MAY**

Wastewater Treatment Plant Flows:

Total Monthly Flow	6,171,000 gallons
Daily Flows Min.	160,000 gallons
Daily Flows Max.	299,000 gallons
Daily Flows Avg.	206,000 gallons

**NEW GARDEN WEEKLY FLOWS (gpd)**

<b>WEEK</b>	<b>8/27-9/3</b>	<b>9/3- 9/10</b>	<b>9/10 – 9/17</b>	<b>9/17 – 9/24</b>	<b>9/24 – 10/1</b>
<b>ROUTE 41</b>	10,100	16,633	14,842	14,753	13,637
<b>RAIL ROAD</b>	46,347	62,560	57,154	46,789	47,396
<b>Total</b>	56,447	79,193	71,998	61,542	61,003

WWTP Production

- Completed 2 Pa One calls
  - 8 N. Williamson Road
  - 60 W. State Street
- Completed 0 Water Action Forms

MONTHLY MAINTENANCE REPORT

- We had influent pump #2 repaired. Cost can be found in the maintenance budget reconciliation

WATER QUALITY REPORT:

<b>Water System</b>		<b>Well #1</b>	<b>Gallons/Day</b>	<b>Well #2</b>	<b>Gallons/Day</b>
<b>Total Well #1</b>	2,770,700	Minimum	46,900	Minimum	11,100
<b>Total Well #2</b>	628,200	Maximum	163,700	Maximum	41,400
<b>Total:</b>	3,398,900	Average	92,357	Average	20,940
<b>Avg. gpd</b>	113,297				

OPERATIONS REPORT:

- We met all water qualities with no (0) violations
- We continue the water meter upgrade program. A copy of the meters upgraded to date 10/16/08 can be found in Attachment D.
- There have been 3 homes containing illegal connections to date.
  - 602 Poplar Street – issue has been rectified by homeowner.
  - 91 Pennsylvania Avenue – Issues has not been rectified to date.
  - 60 State Street – Email has been issued to Borough per SOP.

WATER PLANT PRODUCTION

Water leaks found/repaired:

- Chatham and Third Streets – Repaired
- WWTP plant property, near well house – Repaired

PERMIT VIOLATIONS:

No permit violations for the month.

QUARRY WATER STUDY

Nick Fabricatore said all the results from the quarry water testing have not been finalized.

WATER METER UPGRADE

Nick Fabbriatore gave the following report:

86 water meters have been installed to date. The homeowners at 91 Pennsylvania Avenue have installed a temporary water line. EEMA was not notified as per the conditions discussed with the owner at the Water and Sewer Committee meeting. The water meter setter has not been installed.

Bob Cleveland said as far as 91 Pennsylvania Avenue is concerned, his understanding from the meeting is that the water meter was supposed to go in before the water line was installed. Mr. Fabricatore said a meter and a setter were supposed to be installed before the temporary waterline was installed. Tim Stephens, one of the owners of 91 Pennsylvania Avenue agreed to have the water meter setter installed this coming weekend. Mr. Fabricatore said once the setter is installed, EEMA will take out the three new meters that were recently installed, install one of them to the new setter spot, install three old meters for the owner to use with no warranty or guarantee.

EASTERN PENNSYLVANIA WATER POLLUTION CONTROL OPERATORS ASSOCIATION MEETING (EPWPCOA)

Pete Lau said the EPWPCOA is going to meeting here on November 21<sup>st</sup> at 10:00 a.m. to finalize the arrangements. Council agreed last year to host the meeting at the sewer plant being held on May 15, 2009.

**BOROUGH SOLICITOR'S REPORT**

Glenn Diehl gave the following report:

FEE RESOLUTION FOR SUBDIVISION AND LAND DEVELOPMENT

Working with Jamie MacCombie on a fee structure that will work for Avondale.

GIS CONSORTIUM PROGRAM

Last meeting, we talked about the GIS Consortium Program Seminar that the County is having and we wondered whether we could go for free if we joined. It turns out that this is a special seminar and the County is going to have different users of the GIS system that will be discussed. There is also going to be vendors that will show the different projects the County has worked on. We should get as many attendees to go to this seminar on November 17<sup>th</sup> from 9-3 p.m. at The Inn at Chester Springs. Jamie MacCombie, Glenn Diehl, Sali Cosford Parker, Fred Bryan and the Secretary will be attending.

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

There is a grant application due on December 12, 2008 and we need to figure out what we want to apply for by the next Council meeting.

**BOROUGH ENGINEER'S REPORT**

Jamie MacCombie gave the following report:

I & I STUDY – BOG TURTLE SURVEY

The I & I Study is ongoing. The Bog Turtle Study is almost complete.

SANITARY SEWER PROJECT

Technivate did revise their bid and lowered it by \$160,000. They are now 2% lower than the low bid that we received and now they are in a position to meet the agreement and start construction by the later part of November.

FLASHING LIGHTS – FIRE COMPANY

Received the impression from Mr. Wilkinson that until the Thompson/Brown is approved and funded, Mr. Wilkinson will not be in a position to put in the flashing warning signals.

DCED GRANT – WATERLINE REPLACEMENT ON STATE STREET

The County has approved the specifications and we are going to modify some stormwater improvements. We are anticipating the project to go out to bid and received in December and construction will start in the later part of January or the early part of February.

SERVPRO

Servpro knows specifically what has to be done to correct the problem, but has not done so. We will continue to get this matter resolved.

WELL HEAD PROTECTION PROJECT

The well head protection project should be out for bid sometime in December.

**FINANCE COMMITTEE****APPROVE THE BILLS TO BE PAID**

Pat Longen made a motion to approve the bills to be paid, 2<sup>nd</sup> by Patrick Harrison, motion carried.

**APPROVE FINANCIAL STATEMENTS**

Pat Longen made a motion to approve the financial statements, 2<sup>nd</sup> by Patrick Harrison, motion carried.

**2009 BUDGET – APPROVAL TO ADVERTISE**

Patrick Harrison made a motion to approve to advertise the 2009 Budget, 2<sup>nd</sup> by Pat Longen, motion carried.

**APPROVAL OF MINUTES**

Pat Longen made a motion to approve the minutes from September 16, 2008 and September 23, 2008 Council meetings, 2<sup>nd</sup> by Sali Cosford Parker, motion carried.

**MAYOR’S REPORT**

Mayor Howell gave the following report:

**BOROUGH BUSINESS SIGN GRANT STATUS - \$10,000**

Four gateway signs have been installed. There was a problem with putting in the sign going south on Pennsylvania Avenue because there wasn’t enough room. We are looking into another location.

**LED LIGHTS GRANT STATUS**

We received a fully executed contract back for the other \$11,000. We now have a total of \$61,000 for the LED lights. New Garden Township currently has their engineer doing the bid documents.

**FALL FESTIVAL**

The Fall Festival went rather well and Mayor Howell thanked all the people that made a donation for the festival. Mayor Howell said she was asked by the members of the Fall Festival Committee to ask the Borough Council if they are going to let the committee use the Borough Hall next year for the Fall Festival. Steve Frye made a motion to table this issue until next weeks meeting, 2<sup>nd</sup> by Pat Longen, motion carried.

**HISTORICAL COMMISSION**

Sali Cosford Parker gave the following report:

The Historical Commission for the past month has been focusing on getting the materials ready for the Fall Festival, and rather successfully. Met with Karen Marshall at the preservation network and received the go ahead and the support to start on the historical index. Patrick Harrison is the program director and he is putting together a list of activities for the Historical Commission to sponsor throughout the year. The meetings are held on the first Wednesday of each month at 6:30 p.m. at the Borough Hall.

**STREET & STREET LIGHTS COMMITTEE**

Bob Cleveland gave the following report:

1. The Tar & Chipping of Morris Street has been completed.
2. Streets Committee recommends accepting the Traffic Signal Maintenance Contract Renewal from Signal Service at \$850 for 2009. Bob Cleveland made a motion to approve the contract between Signal Service and Avondale Borough for \$850.00 to maintain the traffic lights, 2<sup>nd</sup> by Steve Frye, motion carried.
3. The Committee is awaiting word from the Borough Engineer regarding the status of the situation on Morris Street at the rear of Serv Pro.

**WATER & SEWER COMMITTEE REPORT**

Bob Cleveland gave the following report:

**238 CHURCH STREET**

The property owner at 238 Church Street has requested to replace his septic system, but we haven't heard anything back from him.

**91 PENNSYLVANIA AVENUE**

The Committee and EEMA met with the owner of 91 Pennsylvania Avenue regarding the low water pressure and the illegal meter situation and it is being worked out. In addition, the Borough received a letter from the property owner at 91 Pennsylvania Avenue requesting water and sewer relief. The Water and Sewer Committee will meet to discuss this issue and make a recommendation to Council at next week's meeting.

**MASTER CASTING AGREEMENT – RESOLUTION #2008-10**

Bob Cleveland made a motion to approve Resolution #2008-10, the Master Casting Agreement, 2<sup>nd</sup> by Pat Longen, motion carried. This agreement is with PennDOT and there is no initial fee. The Borough only pays if PennDOT does work on a State highway and if the manholes need raised. This resolution gives the Borough the option to raise the manholes at the Borough's expense and buy the rings and covers, or PennDOT raises the manholes at their expense and the Borough buys the rings and covers.

**LOCATION OF CURB STOPS**

After some discussion, EEMA will look into the best plan to locate all curb stops in the Borough and report back at next weeks meeting.

**PARKS AND COMPOSTING COMMITTEE**

Pat Longen gave the following report:

**DIRT PILES AT WATSON PARK**

After looking into several options for the dirt piles, we are down to our last option and that is to have the dirt hauled away in dumpsters. The committee will be working on a cost estimate.

**PARK HOURS**

Steve Frye said the Committee would like to change the park hours. The park hours are currently 7:00 a.m. to 9:00 p.m. and we would like to have the hours changed from sunrise to sunset. If there is any money in the budget, we would like to purchase signs with the new hours. The committee would also like to get a sign for Pomeroy Park that states the parking area is for park patrons only since there are vehicles parked there that are not associated with the park.

President Bryan asked Glenn Diehl if this can be done by resolution or by ordinance. Mr. Diehl said by ordinance and the simplest way to do it is to adopt an ordinance and repeal any existing ordinances dealing with the park. The Secretary said that the Borough has an existing ordinance that states you can adopt park rules by resolution. Mr. Diehl said that won't work because if you want to enforce it, the regulations need to be in the ordinance. Council approved Mr. Diehl to draft an ordinance.

**HOUSING COMMITTEE**

Sali Cosford Parker gave the following report:

The Housing Committee's aim is to achieve some kind of control in the Borough over conversion of single family units into either dormitory type situations or multi family units. It is a very sensitive thing because the definition is very difficult to draft and very difficult to come up with what a family is in today's world. We are looking at making the definitions be based on usage of a structure rather than dependency of the structure. We want to focus on a defensible approach that categorizes dormitory type

situations so that we can actually regulate against them. The way to do this is to require things like sprinkler systems, requirements that would really cause some economic challenges for the owner and discourage those kinds of uses. This is the direction the committee is heading in.

### **NEW BUSINESS**

#### **AVONDALE FIRE COMPANY'S BANQUET**

President Bryan announced that the fire company's banquet is on November 8<sup>th</sup> from 6:00 p.m. to 12:00 a.m. at the Hockessin Fire Company. Please let the Secretary know if you plan to attend October 24, 2008.

#### **BUSINESS SIGN**

President Bryan asked Council if we should start charging a yearly fee for all the businesses that advertise on the Borough's business sign. This money can be used keep the sign maintained. After some discussion, the Property and Equipment Committee will look into this matter.

#### **YOUTH COUNCIL PROGRAM**

Patrick Harrison said in the recent Borough News Magazine, there was an article about a youth council program. The program is that you go to the local high school and you choose a junior or senior student that lives in Avondale to sit on Council. They would not have any voting rights or allowed to be in executive sessions, but they would be able to converse in open discussions. Mr. Harrison asked if Council would be interested in looking in to something like this. Council agreed that this was a good idea and Mr. Harrison will pursue this matter.

#### **ANNOUNCEMENTS**

President Bryan announced that Trick or Treat is Friday, October 31, 2008 from 6-8 p.m.

Steve Frye made a motion to adjourn the meeting at 7:45 p.m., 2<sup>nd</sup> by Bob Cleveland, motion carried.

Respectfully submitted,

Becky Brownback  
Borough Secretary